



REQUEST FOR PROPOSALS FOR SECURITY CAMERA SYSTEM AT COLUMBIANA MUNICIPAL BUILDING

May 2, 2018

RFP Number 2018-CCC-1

NOTICES

Revised Code § 9.24 prohibits the Clerk of Courts of Columbiana County Common Pleas and Columbiana County Municipal Court from awarding a contract to any Vendor against whom the Auditor of State has issued a finding for recovery if the finding for recovery is unresolved at the time of award. By submitting a proposal, a Vendor warrants that it is not now, and will not become subject to an unresolved finding for recovery under R.C. Section 9.24, prior to the award of any contract arising out of this Request for Proposals without notifying the Columbiana County Clerk of Courts of Common Pleas and Columbiana County Municipal Court of such finding.

Columbiana County will not be responsible for any costs incurred by vendors in the preparation of responses to this RFP

Introduction and Overview

The Columbiana County Commissioners and Clerk of Courts office are accepting proposals from qualified vendors to upgrade the security camera system at the County Municipal building. The new camera system must be a state of the art system with robust monitoring and playback capabilities. In accordance with state laws the Columbiana County Commissioners Office will be accepting proposals for this all installation related to material, labor and maintenance of the system. Contained in this request for proposals are listed the main requirement that any proposed software, vendor and installer must meet. Please review the below criteria and respond accordingly.

SCHEDULE OF EVENTS. The schedule is as follows:

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| a) Issuance of RFP: | May 2, 2018 |
| b) Deadline for Written Questions | May 16, 2018 |
| c) Answering of Written Questions | May 23, 2018 |
| d) Proposal Deadline: | 12:00 pm June 5, 2018 |
| e) Award of Bid: | June 20, 2018 |

Project Scope and Objectives

The selected vendor will be responsible for providing equipment, installation, configuration and training to security staff. The Chief Deputy Systems Administrator will be available to assist with integration and to work as a liaison between the vendor and the county.

Any walk through of camera and installation locations can be coordinated by contacting Ben Black, Chief Deputy Clerk of Courts by phone 330-424-9035 or by email at bblack@ccclerk.org. All proposed bids should include a comprehensive list of equipment being installed.

System and Installation Requirements

All proposed solutions must meet a number of needs in order to be selected for consideration. The system requirements will be outlined in the following sections and appendixes of this request for proposals.

The new system will have the capability to monitor all areas of the property real time from multiple remote workstations running on the Clerk of Courts Computer Network. This will be accomplished either through a stand-alone client running on the workstation and/or an internet browser based solution. The workstations will be able to securely log into the client using a username and password.

The video management server must run the latest version of Windows OS\Server. A minimum of 30 days of recordings must be stored on the server, with the ability to expand storage if it becomes necessary. The camera system will have automatic failover with other servers on the network running the same version of the software. This will allow monitoring to be seamless with no gaps in recording or monitoring. In the event of a power outage or interruption the server must have the ability to recover itself and resume playback and recording capabilities.

All cameras must be internet protocol (IP) based cameras with a minimum of 2MP resolutions but higher resolution is preferred. Additionally all cameras must be POE cameras to reduce the need for electrical power and wiring at each camera installation location. The use of fisheye cameras is preferred in some areas of the property to reduce the total number of cameras being deployed. The system will have a fisheye "dewarp" feature for all fisheye cameras for client viewing and playback features. All PTZ cameras that will be deployed must have the ability to be controlled through the client with no additional equipment installation. It is also preferred that a motion tracking feature be available on all PTZ cameras.

Any approved and eligible vendor must have extensive experience installing and maintaining large enterprise properties with multiple cameras and network integrations. Since all cameras must be IP based cameras, this will require a separated network infrastructure installed to reduce the load on the Clerk of Courts Network (data network). The 'camera network' and data network must be configured so that workstations on the data network can access, monitor and playback all camera recordings and live stream features.

All installation will be the responsibility of the selected vendor, including but not limited to wiring, cameras, server and network hardware installation.